



Visit Us Online at:
www.AlachuaCollector.com

Downtown Location
 12 SE 1st Street
 Gainesville, FL 32601

Southwest Location
 3837 Windmeadows Blvd
 Gainesville, FL 32608

Northwest Location
 5801 NW 34th Blvd
 Gainesville, FL 32653

Affidavit to Surrender License Plate by Mail

Our mission is to serve the public with integrity, innovation, fiscal responsibility, and respect.

In order to surrender/cancel a license plate by mail, the registered owner of the license plate must submit the following:

1. This affidavit fully completed by the license plate owner.
2. The actual license plate to be surrendered/cancelled (if available).
3. A legible copy of the license plate owners proof of identification such as:
 - A Florida Drivers license or Identification card.
 - An out of state driver license or identification card w/photo.
 - A US passport. An out of country passport.
 - A Canadian driver license, identification card or passport.
 - A driver license or identification card from any U. S. Territory. (American Samoa, Guam, Marianas, Puerto Rico and US Virgin Islands)
4. **If you are surrendering a license plate to avoid suspension of your driver license, please include a check or money order in the amount of \$6.25, payable to Alachua County Tax Collector. This must be in our office before the day of suspension.**

For further information please visit our website at: AlachuaCollector.com

1. OWNER INFORMATION			
Printed Name of Owner:		Driver License Number:	
Mailing Address:		Email Address:	
City:	State:	Zip	Phone:
2. LICENSE PLATE SPECIFICATIONS			
License Plate Number:			
Please Check One of the Following:			
<p>License Plate <u>IS</u> Available: The License Plate is AVAILABLE for surrender/cancellation and has been included with this affidavit. I authorize the Alachua County Tax Collector to cancel the provided license plate on my behalf, and mail me the cancelled receipt.</p> <p>License Plate <u>IS NOT</u> Available: The license plate is UNAVAILABLE for surrender. The license plate is Lost/ Destroyed/Stolen or otherwise unavailable. If found, the license plate will not be affixed to any motor vehicle. I authorize the Alachua County Tax Collector to cancel the indicated license plate on my behalf and mail me the cancelled receipt.</p>			
Enter a Reason for Surrendering the License Plate:			
3. APPLICANT'S ATTESTMENT			
<p>UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.</p>			
<hr style="border: 0; border-top: 1px solid black;"/> Signature of Applicant/Owner			<hr style="border: 0; border-top: 1px solid black;"/> Date

MAIL TO: Alachua County Tax Collector • P.O. Box 142340 • Gainesville, FL 32614
PH: (352) 264-6939