



Visit Us Online at:  
[www.AlachuaCollector.com](http://www.AlachuaCollector.com)

Downtown Location 12 SE 1st Street Gainesville, FL 32601	Southwest Location 3837 Windmeadows Blvd Gainesville, FL 32608	Northwest Location 5801 NW 34th Blvd Gainesville, FL 32653
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## Tourist Development Tax Registration for an Individual/ Non-Business

*Our mission is to serve the public with integrity, innovation, fiscal responsibility, and respect.*

The Alachua County Tourist Development Tax applies to anyone who owns, operates, or is an agent of transient property. If this tax applies to you and you are an individual (not operating a business), please complete all applicable information on this form and submit by either regular mail, fax, or deliver in-person to any of our three locations. For exemption information please visit our website at: [AlachuaCollector.com](http://AlachuaCollector.com).

Once you submit this application and receive your account number, you may file and pay this monthly tax electronically through TouristExpress™ by visiting: <https://alachua.county-taxes.com/tourist>. The tax must be filed and paid by the 20<sup>th</sup> of the following month to avoid penalties. Those who file timely through TouristExpress™ will be granted a monthly collection allowance up to \$30.

**NOTE:** Payments must be made and filed monthly. Even if you do not have any rental collection, you must still file a zero return.

1. APPLICANT INFORMATION				
Name of Applicant:		Mailing Address:		
Daytime Phone:	Cell:	City:	State:	Zip:
Email:		Country (If outside US):	SSN:	
2. RENTAL FACILITY SPECIFICATIONS (For multiple properties, please attach additional sheets)				
Physical Address of Rental Property:		Unit #:	Number of Units:	
City:	State:	Zip:	Beginning Date of Rental Activity:	FL Sales Tax Number:
3. APPLICANT'S ATTESTMENT				
<p>Please note that any person who is required to collect, truthfully account for, and pay any taxes and willfully fails to do so shall be liable for penalties under the provisions of Section 213.29, Florida Statutes (F.S.). All information provided by the applicant is confidential as provided in Section 213.053 F.S. and is not subject to Florida Public Records Law, Section 119.07 F.S. By providing an e-mail address above, you consent to electronic communication.</p> <p><b>UNDER PENALTY OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.</b></p>				
Signature of Applicant/Owner		Printed Name		Date