

REAL ID DOCUMENT CHECKLIST

DOCUMENT REQUIREMENTS You must bring specific forms of proof for identification, Social Security, and residential address.

BEFORE YOU GO!

Schedule an appointment at
AlachuaCollector.com



Visit AlachuaCollector.com/driver-license/ for additional document options, including document help and frequently asked questions.



PRIMARY IDENTIFICATION

Bring One (original or certified)

- U.S. Birth Certificate (Must be issued by a county health department or the CDC Bureau of Vital Statistics)
- Valid U.S. Passport or Passport Card
- Consular Report of Birth Abroad
- Certificate of Naturalization
- Certificate of Citizenship
- Alien Registration Card (Green Card)
- Employment Authorization Document from USCIS
- Valid Passport and Proof of Legal Presence from USCIS
- **If your name is different than your primary document (listed above), you must also provide one of the following:**
- Original or certified marriage certificate(s) or court orders that show your name change(s) from birth name to present name if primary document doesn't reflect current name.

SOCIAL SECURITY NUMBER

Bring One (must display all 9 digits)

- Social Security Card
- W-2 Form (not handwritten)
- Paycheck/Stub
- SSA- 1099
- Any 1099 (not handwritten)

RESIDENTIAL ADDRESS (Must be a Florida Resident Address and Not a Post Office Box)

Must Bring Two

- Deed, mortgage, recent monthly mortgage statement, payment booklet, or rental agreement
- Florida vehicle registration or title
- Utility bill, hook up or work order (**Must be dated within the last 60 days**)
- Voter Registration/Selective Service Card
- Verifiable digital source that reflects name and address
- Bank, credit card or other financial statements (**Must be dated within the last 60 days**)
- If you live with someone you can bring in a notarized Certification of Address form along with the required proofs of address for use of this form. Go to www.alachuacollector.com/form-library for a copy of the form. **Cannot be used with CDL issuances.**

FIRST TIME DRIVER OR LEARNER'S LICENSE EXAM REQUIREMENTS

1. TLSAE (Traffic Law and Substance Abuse Education)

A. Complete a 4-hr online course, approved providers can be found at FLHSMV.gov.

OR

B. Provide a valid, legible out-of-state or out-of-country license to reciprocate TLSAE.

2. GENERAL KNOWLEDGE EXAM

A. Complete a 1-hr computer road signs/rules exam at any office.

- Third Party Administrators available*, approved providers can be found at FLHSMV.gov.

OR

B. Provide an out-of-state, US Territories, Canada, France, Taiwan, South Korea, or US Armed Forces Driver License to reciprocate exam.

3. DRIVING EXAM

A. Complete an in-person driving skills exam at the Northwest office by

Appointment only.

- Customer must provide vehicle with valid registration, proof of insurance, and pass a vehicle inspection.
- Third Party Administrators available*, approved providers can be found at FLHSMV.gov.

OR

B. Provide an out-of-state, US Territories, Canada, France, Germany, Taiwan, South Korea, or US Armed Forces Driver License to reciprocate exam.

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No testing available after 3 pm

Learner's License Requirements:

- Real ID documents must be provided at time of testing.
- TLSAE and General Knowledge Exam must be completed.
- Must be at least 15 years old, Parental Consent required for those under 18.
- License must be held for 1 year ticket-free, or until the age of 18.

Driver License Requirements:

- Real ID documents must be provided at time of testing.
- All 3 requirements must be completed.
- Must be at least 16 years old, Certification of Driving Experience required for those under 18.
- Fee is reduced when upgrading a Florida Learner's License with no changes, physical license must be provided.