



Visit Us Online at:  
[www.AlachuaCollector.com](http://www.AlachuaCollector.com)

Downtown Location  
 12 SE 1st Street  
 Gainesville, FL 32601

Southwest Location  
 3837 Windmeadows Blvd  
 Gainesville, FL 32608

Northwest Location  
 5801 NW 34th Blvd  
 Gainesville, FL 32653

# Tourist Development Tax Return

*Our mission is to serve the public with integrity, innovation, fiscal responsibility, and respect.*

You may choose file and pay this tax electronically through TouristExpress™, by visiting: <https://alachua.county-taxes.com/tourist>. Those who pay timely through TouristExpress™ will be granted a monthly collection allowance up to \$30. If you wish to pay by mail or in-person, please complete this form and submit with your payment (no collection allowance granted). Payments submitted by mail must be postmarked by the 20<sup>th</sup> of the following month to avoid penalties.

### RETURN IS SUBJECT TO AUDIT

1. GROSS RENTAL RECEIPTS: Enter the total amount of rentals for the reporting period.
2. EXEMPT RENTAL RECEIPTS: Enter the rentals exempt from Tourist Development Tax.
3. TAXABLE RENTAL RECEIPTS: Enter the amount of taxable rentals (line 1 minus (-) line 2).
4. TOTAL TAX COLLECTED: Enter the total of the Tourist Development Tax collected, 5% of taxable receipts.
5. ADJUSTMENT: Over/Under payments. Please attach written explanation.
6. TOTAL TAX DUE: Enter the total of line 4, subtract line 5 for overpayments or add line 5 for underpayments.
7. PENALTY: If delinquent (filed after the 20<sup>th</sup> of the month following the reporting period), enter 10% of the amount of line 6, but in no case shall the delinquent penalty be less than \$50.00.
8. INTEREST: If delinquent (filed after the 20<sup>th</sup> of the month following the reporting period), please call 352-337-6227 for the current interest information.
9. TOTAL AMOUNT DUE: Enter the total due with the return, add line 6, plus (+) line 7, plus (+) line 8.

**NOTE:** Payments must be filed monthly. Even if you do not have any rental collection, you must still file a zero return.

Tax No:	Period:	Delinquent if Postmarked After the 20 <sup>th</sup> of the following month.	
Printed Name:			
Mailing Address:			
City:	State:	Zip:	
Rental Address:			
City:	State:	Zip:	

1. Gross Rental Receipts:	
2. Exempt Rental Receipts:	
3. Taxable Rental Receipts (line 1 less line 2):	
4. Total Tax Collected (5% of line 3):	
5. Adjustments (attach documentation):	
6. Total Tax Due (line 4 plus/minus line 5):	
7. Penalty:	
8. Interest:	
9. Total Amount Due (6+7+8):	

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Keep This Copy for Your Records.

## Tourist Development Tax Return

Make Check or Money Order Payable to: **John Power, Tax Collector**

Tax No:	Period:	Delinquent if Postmarked After the 20 <sup>th</sup> of the following month.	
Printed Name:			
Mailing Address:			
City:	State:	Zip:	
Rental Address:			
City:	State:	Zip:	

1. Gross Rental Receipts:	
2. Exempt Rental Receipts:	
3. Taxable Rental Receipts (line 1 less line 2):	
4. Total Tax Collected (5% of line 3):	
5. Adjustments (attach documentation):	
6. Total Tax Due line (4 plus/minus line 5):	
7. Penalty:	
8. Interest:	
9. Total Amount Due (6+7+8):	

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Submit with Payment.

**MAIL TO:** Alachua County Tax Collector (Tourist Dev.) • 5830 NW 34<sup>th</sup> Blvd • Gainesville, FL 32653  
**PH:** (352) 264-6968 • **FAX:** (352) 264-6912